

The following letter is an example of a functional classification revision request. The blue text is what the agency (PennDOT Engineering District or MPO) should provide to PennDOT Central Office HPMS Staff for review.

Please be sure to reference the [Functional Classification Revision Procedures](#) prior to completing a revision submittal.

If you have questions concerning functional classification revisions please contact:

John Moloney – HPMS Coordinator West – jmoloney@pa.gov or 717-787-2187

Vacant – HPMS Coordinator East –

Example

Date

Mr. Laine Heltebridle, Director
Pennsylvania Department of Transportation
Bureau of Planning and Research
P.O. Box 3555
Harrisburg, PA 17105-3555

Dear Mr. Heltebridle:

The PennDOT Engineering District/MPO is requesting the Addition/Deletion of Cumberland Valley Avenue and East Second Street in Borough/City/County name to the Federal-Aid System.

Enclosed are three Functional Classification maps showing the proposed Addition/Deletion and a copy of Engineering District District #-0's/MPO/RPO concurrence. This request will add .94 miles to the Federal Aid System.

ADDITIONS

STREETS:

East Second Street is an existing local street. The portion to be added begins at Clayton Avenue (SR 0997) and ends at East Main Street (SR 0016). It is a proposed Urban Collector with a length of .70 miles.

Cumberland Valley Avenue is an existing local street. The portion to be added begins at West Main Street (SR 0016) and ends at King Street. It is a proposed Urban Collector with a length of .24 miles.

JUSTIFICATION:

East Second Street. Three urban collectors tie into East Second Street, as it serves as the major access street to the elementary school, high school, fire department, shopping areas, and a medical facility. It has an average daily traffic count of 3,762 vehicles that includes 50 buses transporting students and a small percentage of delivery trucks.

Cumberland Valley Avenue. This section is located in an industrial corridor and provides access to a large manufacturing facility. It has an average daily traffic count of 1,457 vehicles with one (1) percent very heavy truck traffic transporting shipments to and from the facility throughout each day.

If you have any questions concerning this request or require additional information, please contact Contact Name at Phone Number or e-mail address.

Sincerely,

PennDOT District Executive/MPO Director